

#### **Workshop Abstract**

Science benefits from effective communication of ideas. Research results are shared with others through publications and presentations. Scientific publication involves efforts in reading, writing, and reviewing the literature. Editors of peer-reviewed journals rely on input from scientific colleagues to judge the merits of submitted manuscripts. Knowledgeable reviewers providing timely feedback are important for a successful peer-review process. This workshop will share insights based upon editorial experience with Forensic Science International: Genetics as well as extensive writing practice in preparing six textbooks and over 180 research articles and invited book chapters. Reviewing manuscripts is a chance to provide an important service and to influence the scientific community for good. In addition to discussing approaches to reading, writing, and reviewing relevant literature, some recent articles covering forensic genetics will be considered and examined.

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#### **Value of Scientific Publication**



"Without publication, science is dead."

Gerard Piel (1915 – 2004) Publisher of Scientil American magazine In a 1675 letter by Isaac Newton: "If I have seen further, it is by standing on the shoulders of Giants."



"A scientific experiment is not complete until the results have been published and understood." .Robert A. Day **Outline and Topics to Be Covered** 

• Introductions

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- Me & Each of You
- · Why Publish?
- What Bibliometrics Are Used?
- · How to Read a Scientific Article
- · How to Write
  - Submission and the Peer-Review Process
- How to Review

#### **Introductions**





#### Acknowledgments for Those Assisting Me in Gaining My Experience in Scientific Writing



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- My father inspired me to write through his example of authoring textbooks (my first book is dedicated to him)
- My wife regularly corrects me and helps me ensure that my words can reach a non-scientist
- Colleagues at NIST (particularly **Kathy Sharpless** & **Dave Duewer**) have provided input on my last three books & other research/review articles over the years
- Graduate school advisors (Bruce McCord, Ralph Allen, & Bruce Budowle) had an important influence on helping me writing my PhD dissertation and my first few research papers

The 3 R's of Scientific Publication: Reading, (Re-)Writing, and Reviewing

- Reading
- Strategies and tools for reference collection
- Writing
  - Preparation and submission process
- Reviewing
  - Experiences with FSI Genetics and Journal of Forensic Sciences

"Writing a manuscript is arguably the single most critical component to being a scientist – one for which, in many cases, formal training is minimal."

- Dr. Nathan Blow, Bio Techniques editor-in-chief (May 2013, p. 235)

**Introductions & Expectations** 

- Your Name
- Your Laboratory/Employer
  - · Or are you a student?
- ·What you hope to learn in this workshop?

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**Workshop Participant Expectations** 

To Be Completed during the Workshop

Why Write and Why Review?

The triad of scientific publication: Reading, writing, and reviewing

John M. Butler\*

The triad of scientific publication: Reading, writing, and reviewing

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The triad of scientific publication: Reading, writing, and reviewing

John M. Butler\*

The triad of scientific publication: Reading writing, and reviewing

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The triad of scientific publication: Reading writing, and reviewing

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The triad of scientific publication: Reading writing, and reviewing

John M. Butler\*

The triad of scientific publication is to document work performed to aid the advancement of science. In short, writing enables history.\*

... "Reviewing manuscripts is a chance to influence the community for good and to provide service back to journals..."

## Why Publish?

And What Metrics Are Used for Scientific Publications?

#### Why Publish Scientific Articles?

- To spread information and share new knowledge with others
- · To gain recognition, success and prestige for the authors and their institutions
- · To win promotion to higher positions, job security, and tenure within
- · To enhance chances of obtaining grants and research funding
- · To gain priority for making a discovery

From Prof. Wayne Jones presentation at 19th IAFS meeting (Madeira, Portugal), 15 Sept 2011 "Publishing in Forensic Sciences: Where and How to Publish and the Meaning of Numbers"

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#### **Different Types of Articles**

- · Original research articles
- · Review articles
- · Short communications (termed "technical notes" in JFS)
- · Book reviews
- · Case studies (termed "case reports" in JFS)
- Opinion or commentary
- · Letters to the Editor
- · typically correcting or commenting on a previous publication
- · With FSI Genetics: Forensic population genetics (original paper, short communication, or correspondence)

https://www.elsevier.com/journals/forensic-science-international-genetics/1872-4973/guide-for-authors

Ranking of the Value and Relevance of Scientific Writing

value

· Website blogs and opinion pieces

- · Non-peer reviewed articles
  - · Conference proceedings
  - · Letters to the editor
  - · Many review articles
- Peer-reviewed research articles with data!
- · Highly cited scientific articles
  - · Shows support from other scientists over time

Truly a measure of "scientific acceptance"

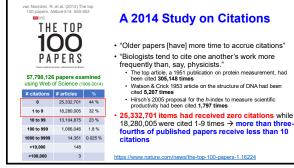
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Different journals can have

different categories and/or required structures for

manuscript submission



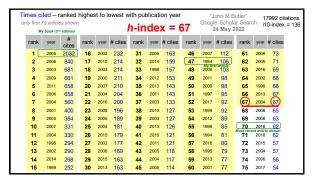
#### **Bibliometrics**

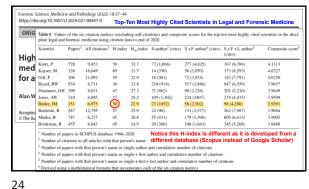
efforts to measure scientific productivity in an academic world of "Publish or Perish"

- Impact factor (for journals) htt
- · a measure of the citations to science journals
  - can reflect relative importance of a journal to its field · devised by Eugene Garfield, the founder of the Institute for Scientific Information
  - · calculated yearly starting from 1975 for those journals that are indexed in the Journal Citation Reports
- h-index (for authors)
  - . described in 2005 by Jorge Hirsch (Proc Natl Acad Sci 102: 16569-16572)
  - · an attempt to measure an author's productivity and impact
  - based on a list of an author's publications ranked in descending order by the number of times each publication is cited
  - · value of h is equal to the number of papers (N) in the list that have N or more citations

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See https://strbase.nist.gov/training.htm





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#### Nobel Laureate Richard Roberts Calls for Eliminating the Journal Impact Factor

Roberts, R.J. (2017) An obituary for the impact factor. Nature 546: 600

- "I suggest that the time has come to formally declare this metric's [the impact factor's] demise."
- "The impact factor is often used, improperly, to provide a mathematical measure of a scientist's productivity, on the basis of where they published their results. It has proved popular with bureaucrats, and even with many researchers, because it seems to offer an easy way to determine the value of a scientist's output for someone who is either unable or too lazy to read that scientist's papers and judge their true worth."
- "It should never have been used and has done great damage to science.
   Let us bury it once and for all."

**Reading**Scientific Articles

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#### Why Read the Literature?

- Reading the relevant literature is crucial to developing expertise in a scientific field
- You must keep reading to be familiar with advances that are regularly being made
- Your writing improves the more you read

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 Being widely read in your field helps you prepare relevant reference lists and insightful introductions to your submitted manuscripts or in your internal validation summaries

- · Your ability to review other's work will improve...
  - Being widely read in your field helps you be better able to critique different papers and to design better experiments (e.g., you can go back to well-designed studies for examples)
  - Remember that just because something is published does not mean that it is necessarily the "best" work or completely relevant to what you may be doing

### Think of a paper that you enjoyed reading What are the qualities that made it worth reading?

- Interesting title
- Concise and to the point
- New information
- Case work information
- Easy to understand
- New solutions to problems
- Short statements
- Short articles with good findings
- If you want to reproduce a method, then you appreciate the detail
- Articles that inspire you (new fields that are discovered)

Some Responses from Participants in my 2019 Workshop

#### The "IMRAD" Format to Scientific Articles

- Introduction what question is being studied?
- Methods (& Materials) how study was performed?
- Results what were the findings in the study?
- And

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- Discussion what do these findings mean?
- The first scientific journals appeared in 1665 but early articles were descriptive in nature
   The IMRAD approach began to be used in the mid-20<sup>th</sup> century to focus articles and to make indexing and reviewing easier
- IMRAD was formally defined in 1979 by the American National Standards Institute (ANSI Z39.16-1979) "American National Standard for the Preparation of Scientific Papers for Written or Oral Presentation"

From Day R.A. (1998). How to Write & Publish a Scientific Paper 5th edition. Once Press: Phoenix Arizona

#### How to Read a Scientific Article

· Skim the article first

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- Start with title and abstract (may consider authors as well)
- Scan tables, figures and figure captions



- · Examine results and conclusions
  - Do the data presented support the statements made?
- $\bullet$  Do not worry about trying to comprehend the entire article at first
  - Most articles will be skimmed rather than read from start to finish
     Many articles are never read in detail
- Highlight key points and make notes on the paper itself so you can go back to them later to refresh your memory

#### **Read Print or Electronic Format?**

- I prefer articles in print format to read them because I like to mark meaningful passages and make notes in the margins for future use
- I do download and store articles electronically as pdf files (often for future printing purposes)
  - I typically name my files with the following format: First Author's Last Name / Publication Date / Journal / Title or Brief Description (e.g., "Butler 2006 J Forensic Sci – genetics and genomics of STR markers.pdf")

Do You Use a "File Pile" Filing System?



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### Benefits of Using a Reference Management Software Program

- Enables connection to pdf files or indexing of paper records
- Enables searching and storage of literature citations in a common format
- 3. Enables easy formatting of references for different journal styles

#### **Benefits of Reading the Literature**

- · You become familiar with authors and institutions
- · You can improve as a writer and a presenter
- Your laboratory can improve its protocols
- Over time you will be building your knowledge
  - In graduate school, I read over 100 articles on PCR before I ever did a single experiment
  - I have gathered and cataloged ~10,000 articles over the last 25 years of work in the forensic DNA field
  - My books include reference lists that are as comprehensive as possible (because of this reference collection)
- Remember: You don't have to master every paper...

How many scientific articles have you read recently?



#### **Journal Clubs**

- A journal club is a group of individuals who meet regularly (in person, online, or both) to critically evaluate recent articles in the academic literature
- Do you have one in your laboratory?
- · How often do you meet? Is it effective?
- · We can learn from how the medical profession has conducted journal clubs as a method to learn from colleagues
  - Deenadayalan, Y., et al. (2008) How to run an effective journal club: a systematic review. Journal of Evaluation in Clinical Practice 14(5): 898-911

#### **Approaches to Retrieving Information**

Passive reading

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- · You just happen to come across something interesting while browsing a journal that comes across your desk
- Active searching on a specific topic
  - · Online tools (free resources and subscription databases)
  - · Search strategies and key words used make a difference
- · Automated information push from key words
  - Subscribing to a website RSS (rich site summary) feed informs you as the user to receive notification of any updates to the site based on key words provided



#### **Selecting What to Read is Important**

· Review entire journal listing of articles

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- · Examine journal issue or view table of contents on-line
- · Perform directed searches on specific topics
  - · PubMed http://www.ncbi.nlm.nih.gov/PubMed
- · Sign up for table of contents delivery via email
- Examine publications cited in review articles
- · You are trusting someone else (that you respect) to provide your reading list

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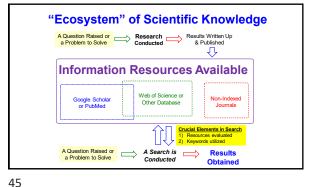


#### Lessons Learned on Searching (from Jeff Teitelbaum)

- Publicly accessible databases and search engines can be incredibly useful
- Never rely on only one resource. Using multiple resources is essential to quality results
- · Using search operators can dramatically improve your search
- · Spend time to learn about the advanced features and techniques for each resource
- Work to find the specific terminology used in the scientific literature. Using PubMed search box prompts can be useful.

#### **Curation of Collected Articles**

- I collect digital copies of articles and have dedicated folders on my desktop computer
- · I prefer to read an article from a printed copy so that I can make notes on it
- Do you have piles of paper in your office?
  If so, how do you find information when you need it later?
- ...., .... , ... , ... , ... , ... , ... , ... , ... , ... , ... , ... , ... , ... , ... , ... , ... , ... , ...
- Do you have an organized filing system that enables efficient retrieval of articles and information you have collected in the past?
  - · Upfront curation and classification will improve retrieval



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# Writing Scientific Articles

#### Why You Need to Write Up Your Work

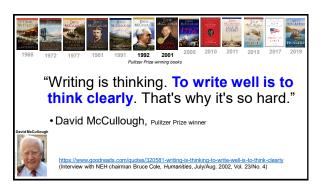
- Peer-review usually generates higher-quality information (but the quality control is not perfect)
- Talks are not held to the same standard as a written publication (that has been peer-reviewed)
- A written publication is also accessible to those who did not attend a presentation and is archived for future scientists to read

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#### Who is Your Audience?

When You Write a Scientific Paper

- Other scientists
  - Your colleagues (those in the same field e.g., forensic genetics)
  - Scientists reading outside their discipline (e.g., molecular biologists)
     Students who are just cotting storted in the field.
  - Students who are just getting started in the field
  - · Non-native English speaking scientists
- In some cases, members of the general public such as journalists or lawyers



#### Training in Scientific Writing is Needed

"To expect scientists to produce readable work without any training, and without any reward for success or retribution for failure, is like expecting us to play violins without teachers or to observe speed limits without policemen. Some may do it, but most won't or can't.'

- Martin W. Gregory (1992) "The infectiousness of pompous prose", *Nature* 360: 11-12

#### Some Helpful Resources

- · Duke Graduate School Scientific Writing Resource (https://sites.duke.edu/scientificwriting/
- Whitesides, G.M. (2004). Whitesides group: writing a paper. Advanced Materials, 16, 1375-1377. See video https://gmwgroup.harvard.edu/news/george-whitesides-how-write-papercommunicate-your-research.
- Day, R.A. (1998). How to Write & Publish a Scientific Paper, 5<sup>th</sup> edition. Oryx Press: Phoenix, Arizona. [8<sup>th</sup> edition was published in 2016]
- Gopen, G.D., & Swan, J.A. (1990). The science of scientific writing. American Scientist, 78, 550-558
- Ecarnot, F., et al. (2015). Writing a scientific article: A step-by-step guide for beginners. European Geriatric Medicine, 6, 573-579.

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11.How to State the

12.How to Cite the References

#### How to Write & Publish a Scientific Paper (5th edition) **Table of Contents**

- 13.How to Design Effective Tables 14. How to Prepare Effective Graphs
- 15.How to Prepare Effective Photographs 16.How to Keyboard the Manuscript
- 17.Where and How to Submit the Manuscript
- 18.The Review Process (How to Deal with Editors) 19.The Publishing Process (How to Deal with Proofs)
  - 20.Electronic Publishing Formats 21.The Internet and WWW 22.The Electronic Journal 23.E-mail and Newsgroups 24. How to Order and Use Reprints
- 29.How to Prepare a Paper Orally 30.How to Prepare a Poster 31.Ethics, Rights, and Permissions 32.Use and Misuse of English 33.Avoiding Jargon 34.How and When to Use Abbreviations
- also 7 Appendices, a Glossary, and Reference List

26.How to Write a Conference Report 27.How to Write a Book Review 35.A Personalized Summary

# Title citing Drug/Intervention, Context, Design & Main Finding: Use subtitles sparingly for study group names

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#### **Important Steps to Address** When Writing a Scientific Article

- · Select a journal based on desired audience
- Decide on the scope of information
  - How much data will be covered? Should the material be subdivided into more than one article?
- · Decide on article category
  - · Research article, technical report, case report, etc.
- · Pay attention to the reference format

As an editor, one of the first things I examine is the reference list... If the authors are not consistent with their reference format or sloppy with details (e.g., missing volume or page numbers), then I may have concern with the quality of the work because DETAILS MATTER IN SCIENCE!

#### Some Decisions to Be Made

- · How to subdivide information into digestible sections?
- · What information is needed in Materials and Methods to permit someone to follow and repeat your experiments?
- · What should be covered in a figure or table?
- · What should be supplemental material versus material in the paper itself?

#### Thoughts on How to Write a Scientific Paper

- · Outline the ideas first with a purpose and plan
  - Decide on scope & audience and select target journal
- · Write Materials and Methods section first
- · Prepare all figures & tables · captions should be stand-alone
- · Write Results and Discussion based on data shown in figures & tables
- · Write Introduction to provide context to your work
- Prepare reference list according to journal format
- · Write abstract last and then finalize title · Most critical pieces since they will be the most read!

Read the "Author Guidelines", which are available from most journals!

Journal of Forensic Sciences: https://onlinelibrary.wiley.com/page/journal/15564029/homepage/forauthors.htm Forensic Sci. Int. Genet.: https://www.elsevier.com/journals/forensic-science-international-genetics/1872-4973

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#### The Science of Scientific Writing

George Gopen & Judith Swan (1990)

#### Some Recommendations to Improve Accessibility:

- 3) Place the person or thing whose "story" a sentence is telling at the beginning of the sentence (the **topic position**)
- 4) Provide context for the reader before sharing anything new

and place new, emphasis-worthy information in stress positions.

Gopen, G.D., & Swan, J.A. (1990). The science of scientific writing, American Scientist, 78, 550-558

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- 1) Put grammatical subjects close to their verbs
- 2) Put information intended to be emphasized towards the end of a sentence (the stress position)
- - To provide good flow, place old information in topic positions

#### English Language Assistance

- If English is not your primary language, it may be helpful to obtain language editing help
- Reviewers and editors may reject your article outright if it contains poor English
- This is a common challenge for many articles submitted from Asia
- On-line resources exist to improve your English writing skills (e.g.,
- · Fees to perform English editing can be hundreds of dollars per manuscript

#### My Experience with Writing

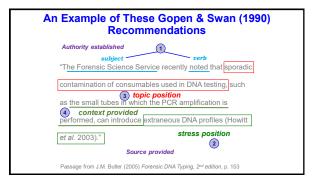
#### Focus

- Environment I need a quiet place with no interruptions in order to get into the flow of writing
- Time I need long blocks of time (around 6 hours has been optimal for me, which typically means late at night)

#### Perspective

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- Think from the readers' perspective (this will require learning to step outside of yourself and see what you have written with fresh eyes)
- · Work on content flow and clarity (this will require multiple re-writes to your
- Know your audience (you should select a journal from which you have read articles previously)



#### **Authorship**

- · Authorship brings both credit and responsibility
  - Can each author explain and defend the data and conclusions made in the article?
- · Co-authors should read and agree with the final version of the article PRIOR to submission!
- The acknowledgments section exists to express appreciation for those who have contributed but not enough for authorship
  - not necessarily appropriate to include everyone in your lab · simple sample contribution should not guarantee authorship

For a discussion on authorship vs. contributorship, see http://www.icmje.org/recommendations/browse/roles-and-responsibilities/defining-the-role-of-authors-and-contributors.html

Many journals now require the role of each listed author to be described

#### The Order of Authors

- First author (or joint first authors)
- · Primary drafter of the manuscript
- · Anchor author
- · Last author listed, usually the principal investigator
- · Corresponding author
  - Handles submission and correspondence with the editor
  - Often the first author (who drafts the manuscript) or anchor author (who typically oversees the project)
- Authorship should ideally be decided by those contributing to the research before the project is completed and the manuscript is written
- Recommend consistently using full names (e.g., "John M. Butler" rather than "J.M. Butler") as this helps indexing and searching

#### **Writing the Abstract**

- Sketch out text at the beginning stages but finish the abstract last after the article is written
- This should be your best work as it will be the most read portion of your paper (next to the title)
- Provide sufficient detail to encourage the reader to decide to read the entire paper but ensure that you are accurate in summarizing your work so as to not falsely advertise information that is not in the paper

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#### **Selecting Appropriate Keywords**

- Selecting appropriate keywords aids indexing services so that other researchers can find your paper when they perform searches
  - Robert Day commented: "The words in [a scientific] paper should be weighed as carefully as the reagents in the laboratory."
- Your keywords and subject classification during submission can help editors find appropriate peer reviewers

Day, R.A. (1998). How to Write & Publish a Scientific Paper,  $5^{th}$  edition. Oryx Press: Phoenix, Arizona; see Chapter 35 "A Personalized Summary"

**Preparing the Introduction to a Paper** 

- The purpose of the introduction is to describe the problem you are studying and some of its history not to just cite previous papers from your group (to try and improve someone's h-index).
- You need to understand the history of the problem, but you do not need to share everything you know!

"All problems have histories and the wisest route to a successful solution to nearly any problem begins with understanding its history."

- David McCullough (2017) The American Spirit, Simon & Schuster, New York, p. 20

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Often the first portion of an article that is written

#### Writing the Materials and Methods Section

- Describe experimental details with enough information so that someone else could replicate your measurements and interpretation if desired
  - List the city and country the first time a manufacturer's product is named
  - List software programs used, and statistical tests employed for calculations
  - List any variations from manufacturer's protocol
  - Cite institutional review board approval (if applicable)
- Significant figures with numerical results reported
  - Relates to population allele frequencies and DNA quantitation values
  - For example, using "15.125 pg" is not appropriate as this number of significant figures implies a level of certainty that does not exist

#### **Results and Discussion**

- Decide on how to tell the story of your project
- Prepare figures and tables first
- Describe findings step-by-step in walking the reader through your data
- Interpret your results in the discussion section in the context of other work, which may have been mentioned in the introduction
  - Sometimes a separate "Conclusions" section can be included at the end of your article

#### **Reference List**

- Should be appropriate, relevant, and without any mistakes
  - In my opinion, your scientific abilities and reputation are connected to quality citations to appropriate references
- As an editor, I use the reference list as a gauge for the attention to detail that authors exhibit
  - · If references are incomplete, have mistakes, or are in different formats, then I can lose confidence in quality of the work coming from the authors
- · Extensive self-citation suggests both a lack of humility and perhaps failure to appreciate the work of others in the field
  - Are you really familiar with the literature if you can only cite your own work?

#### **Acknowledgments**

• Credit funding sources (\$)

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- · Express appropriate appreciation for input of other individuals who are not coauthors but who assisted in
  - · you can be specific with describing their contributions
- If the anonymous reviewers (and possibly editor) provided useful feedback in their initial reviews, then they may be recognized in the revised manuscript

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#### Suggestions for Writing and Re-Writing

- · Write, then read, then re-write, then read, then re-write (continue this process as needed)
- Read the text out loud as you are editing...
- · Write as if you were presenting to a friend
- · Write in short sentences where possible
  - Omit unnecessary words
- Don't use words your audience will likely not understand. Your goal is to clearly explain your work, not sound smart.

**Additional Thoughts on Writing** 

- · Writing involves a lot of re-writing (edit, edit, edit)
- · Re-read your manuscript one final time before submission (perhaps after waiting a day or two to approach it with a fresh perspective)
- · Ask others for their input (and be willing to listen and learn from their suggestions)
  - · At NIST, we have an internal review process for all manuscripts before they are submitted to a journal

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#### **Errata and Letters to the Editor**

- · Mistakes happen and should be corrected to fix the scientific record
- · If you discover the mistake
  - a Letter to the Editor can be written and submitted to note the correction needed (called an "erratum"; "errata" is plural form)
- If someone else discovers your mistake or raises a concern (regarding an issue that is real or perceived), then the critic(s) may write a Letter to the Editor exposing the issue
  - Original authors being criticized are typically given an opportunity to respond
  - Be kind in responding to critics and treat them with respect even if you disagree with their position

#### **How Data Are Presented Makes a Difference**

(A) t (time) = 15', T (temperature) = 32°; t = 0', T = 25°; t = 6', T = 29°; t = 3', T = 27°; t = 12', T = 32°; t = 9', T = 31°

(B)	Time (min)	Temperature (°C)
	0	25
	3	27
	6	29
	9	31
	12	32
	15	32

(C)	C) Temperature	
	25	0
	27	3
	29	6
	31	9
	32	12
	20	15

Gopen, G.D., & Swan, J.A. (1990). The science of scientific writing. American Scientist, 78, 550-558

#### Why Readers Prefer a Specific Order

Contextual information appearing in regular steps The "new" (measured) information

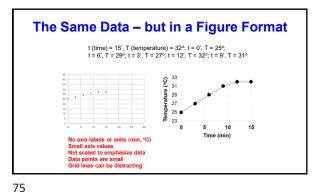
| Time (min) | Temperature (°C) | 0 | 25 | 3 | 27 | 6 | 29 | 9 | 31 | 12 | 32 | 15 | 32 |

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· In English, we read left to right

- Thus, we prefer contextual information on the left (in this example, time)
- And our brains prefer the new information, what we are trying to "discover" from the measurements made, on the right (in this example, temperature)

Gopen, G.D., & Swan, J.A. (1990). The science of scientific writing. American Scientist, 78, 550-558



#### **Table and Figure Captions**

- Captions should be descriptive enough so that the table or figure can be understandable independent of the text
- I try to think through each element of the table or figure as if I was a reader encountering the information for the first time
  - Remember that writing involves telling a story about your findings so think carefully about how data are conveyed and described

#### Submission & the Peer-Review Process

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#### 2015 Numbers from Elsevier

- Authors: 1.8 million unique authors worldwide submitted 1.3 million manuscripts to Elsevier journals

  (For context, we estimate the total number of active researchers globally at some 7.8 million in 2015.1)
- Reviews: 700,000 peer reviewers conducted 1.8 million article reviews, under the guidance of approximately 17,000 "high level handling editors." An additional 63,000 editors are affiliated with our journals, totaling 80,000 Elsevier editors. Approximately 7,000 of those editors were appointed in 2015.
- Articles: Approximately 400,000 of those manuscripts were eventually published in approximately 2,500 active Journals 73 of which were launched in 2015. 400,000 is about 16%2 of the total number of scholarly articles published worldwide in 2015.
- Archive: The 400,000 new articles brought the total number of documents available on ScienceDirect to more than 13 million. (It is over 14
- Access: These articles were accessed by around 12 million people per month, with close to 900 million full-text article downloads for the year.
- Citations: Elsevier articles published in the 5 years ending 2014 were cited 11.5 million times in the same period <sup>3</sup>meaning Elsevier punches above its weight with more than 25% citation share.

https://www.elsevier.com/connect/elsevier-publishing-a-look-at-the-numbers-and-more

#### Importance of Selecting an Appropriate Journal

- · Depends on your intended audience
- · Speed to publication
- Impact factor of the journal
- Remember that peer-review is not perfect
  - If a poor quality article (or one you have a specific concern with) makes it through the
    process, then a letter to the editor may be an appropriate avenue to pursue further
    clarification or correction
- An editor can reject an article if it is not considered appropriate for the journal's intended audience



#### **Manuscript Submission**

- Cover letter
  - Although not always required, it helps to introduce your article with a brief letter to the editor briefly reviewing your work and its importance
- Suggested reviewers
  - You are welcome to identify potential reviewers and reviewers who may have a conflict of interest (suggest who should not review your work)
- Do NOT co-submit your article to another journal!
  - We have caught several authors who have done this in the past few years and have banned them from submission to both journals for a period of time

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#### Other Items with Submissions

- Service Servic
- Review the Journal's Guide for Authors
  - https://www.elsevier.com/journals/forensic-science-internationalgenetics/1872-4973/guide-for-authors
- Include line numbers next to the text for submitted manuscripts so that these numbers can be used for peer-review purposes
- Please work on the English grammar and spelling BEFORE submitting the manuscript (peer-reviewers should not be your language police)

#### A (Poor) Example...

- Editor: "Please work with a native English speaker if possible to help polish the language as noted by Reviewer #1 below. Once the grammar is improved further, the article appears ready for publication."
- Response: "We have revised the language as noted by Reviewer #1 and polished the grammar as possible as we can."

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#### BioTechniques' **Top 10 Submission Tips** from Nathan S. Blow, PhD, editor-in-chief, August 2014

- 1. Know the journal
- 6. Create a true cover letter
- Know the submission and formatting guidelines
- 7. Know your references
- 3. Write with an active voice
- 8. Format figures and captions correctly
- 4. Avoid "wordiness"
- 9. Ask the editor
- Practice quality control
- 10. Rebut decisions effectively
- (and respectfully)

Editor Options with FSI Genetics Articles can be transferred to another Elsevier journal for consideration Reject pre review and suggest transfer Reject post review and suggest transfer Reject due to Poor Language Minor Revision & Submit Interactive Plots Forensic Science International Science & Justice Legal Medicine Accept Revise not Ready for Peer Review Provisionally Accept Revise Reject Original Submission Review #1 Review #2 tajor Revision Editor

#### Some Reasons Why Articles Are Rejected

- Material covered in the article is deemed inappropriate for the journal or insufficiently novel by the reviewers and/or the editor
- Poor English language and grammar make it challenging for the article to be understood
- One or more of the reviewers feel that conclusions cannot be supported by the results
- Poor experimental design such that results obtained are not meaningful
- Rude responses to reviewers and/or editors that fail to address concerns raised during revision

#### **Responding to Reviews with Revisions**

- Address reviewer and editor concerns point-by-point in a direct and pleasant manner
- Your purpose is to convince the editor (and often the original reviewers) that you have carefully considered the initial concerns raised
- Provide respectful rebuttals
  - Criticism is hard to take but is necessary to improve your work

86 87

#### **Potential Reasons for Delays**

- Handling editor may be busy or on travel and slow in assigning potential reviewers
- Potential reviewers decide not to accept and editor has to find other reviewers
- Reviewers are busy and delay turning in their reviews (and editor may have to wait for a second or third review before making a decision)
- Once all reviews are into the editorial system, handling editor is notified but may be busy or on travel and slow in making a decision

#### Some Problems I Have Seen as an Editor

- All authors did not review article before submission of revision (and the corresponding author had moved to another laboratory)
- Methods were missing critical details so that experiments could not be repeated
- · Misspellings and grammar mistakes
- · Potential conflicts of interest not identified

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#### **Galley Proof Review**

- Galley proofs are provided to authors to verify the type composition when a manuscript is laid out for publication
- Review them carefully all authors should see them –
  this is your last chance to avoid appearing foolish before
  your article goes into print...
- This can be a lot of work for the first author and/or corresponding author

**Reviewing**Scientific Articles

# The Peer-Review Process Based on My Perspective as an Editor for Many Years - Authors write article according to journal guidelines (each journal has an "Instructions for Authors") - Steps during review - Article submitted to journal by corresponding author - Assigned to an editor - Editor asks 2 or more scientists to review the article in a specific timeframe (usually 2-3 weeks) - Editor takes reviews into consideration and responds to author with Accept, Revise, or Reject; "Revise" is most common - Author revises article and resubmits it for another review

Example Timeline for Process of Review Step Date # Days 1 11 May Authors submit their manuscript 3 3 June 23 Handling Editor assigned 6 July 5 8 July 58 Reviewer #1 accepts invitation 7 7 Aug 88 Reviewer #2 accepts invitation 
 9
 28 Sept
 140
 Handling Editor completes review and provides feedback to at revise their submission

 10
 3 Nov
 176 | 0
 Authors submit revision
 Edut rawing (delayed author feedback)

 11
 5 Nov
 178 | 2
 Handling Editor assigned

 12
 5 Nov
 178 | 2
 Handling Editor assigned
 Same reviewers invited to examine revision 185 | 9 Reviewer #2 accepts invitation 14 Nov Reviewer #2 completes review and accepts revision 15 20 Nov 193 | 17 Reviewer #1 accepts invitation 17 29 Nov 202 | 26 Handling Editor accepts the revision and notifies the authors 18 22 Dec Publisher notification of accepted manuscript

92 93

Unfortunately, busy scientists often do not complete their reviews

in a timely fashion (requiring the editor to remind them)

#### If Asked to Review...

- Respond quickly with a "yes" or "no" and be honest if you cannot complete
  the review in the requested time period (usually 2 to 3 weeks)
- If the topic is outside your expertise or you think there may be a potential conflict of interest, then you should decline to perform a review on the requested submission
- Helpful to know that you (as a potential reviewer) are out of the office so an editor can avoid inviting you during this time period
  - For some journals, it is possible to alert editors by putting a note in your reviewer on-line profile



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#### Qualities of a Good Reviewer

..."Good reviewers provide objective feedback to editors and constructive comments to authors."

John M. Butler (The triad of scientific publication: reading, writing, and reviewing. FSI Genetics Suppl. Ser. 2013, 4: e115-e116)

- Objective
- Thorough and constructive feedback to editor and authors
  - · Clear recommendation to the editor
- Collegial comments to the authors
   The more detail, the better to improve the article during a revision process
- · Review completed in the requested timeframe
- Keep contents confidential following review
  - Destroy copy of manuscript
- If you were the author of the article, how would you like a reviewer to treat you?

# Your Review Should Be More Descriptive than This Example...

"This paper contains much that is new and much that is true. Unfortunately, that which is true is not new and that which is new is not true."

 Attributed as a referee's report in H. Eves, Return to Mathematical Circles (1988). Also attributed to a 19-th century scientist commenting on one of his competitor's papers, cited in I. M. Klotz, "How to become famous by being wrong in science," *international* Journal of Quantitative Chemistry, 24, 831-890, which is quoted in Frederick Grinnell, Everyday Practice of Science (2008), 86.

#### Some Logistics of Reviewing

- I like to print out the article so that I can mark corrections and comments on it
- $\bullet$  I first skim the article to get an idea of the topic and scope involved
- · I review the title, abstract, and conclusions first
- · I check the reference list for consistency and format
- I examine the Materials and Methods to see if sufficient detail is
- · I read text and examine figures and tables carefully and mark comments on the article
- I type up my comments and provide them to the editor with a recommendation for acceptance, revision or rejection

#### **Writing Your Review**

- · Provide a brief summary of the article's purpose
- Provide a recommendation to the editor (acceptance, revision, or rejection)
- · Provide support for your recommendation through specific comments addressed to the authors
- · Include major concerns first then cover minor issues
- · Some changes may be essential and others just suggestions to improve the manuscript (make concerns clear to authors)
  - A reviewer should not copy-edit the manuscript if English grammar needs significant work (just state concern with the readability of the text and perhaps recommend rejection)

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#### **Requesting Additional Experiments**

- · Remember that this article is not your work...
- · Ask and address the question: "Did the authors adequately set up their study and would their study require any extra work to support their conclusions?"

#### Questions about Tables and Figures

- - Are they necessary? Do they add value to the article? Are there too many or too few?
- Understandable
  - · Are they easy to understand?
  - · Does a figure need color to make it clear?
  - Are captions complete?
  - · Are sizes of figures appropriate for what is being shared?
  - · Are the quality and readability of the image sufficient?
- Are figures consistent across the manuscript in terms of font size and style, legends, and axes?

100 101

#### **Additional Areas to Examine**

- · Conclusions
  - Sometimes authors include unjustified claims or make generalizations that are not supported by their results (i.e., they over extrapolate their conclusions)
- - · Are they appropriate, up-to-date, too many self-citations, or too few citations?

In my opinion, reviewers should not ask for authors (as part of the review) to cite the reviewer's work!

#### Do's and Don'ts of the Review Process

#### Do

- 1) Provide clear comments to authors
- Be consistent with comments to authors and editor
- 3) Provide specific references to text to support your critiques
- 4) Reread your review to ensure you are not
- 5) Treat authors of a manuscript as your equal independent of quality

#### Do Not

- State in your comments to the authors your recommendation to the editor
- Praise manuscript in authors comments and disparage it in confidential comments to editor
- Make vague text references or opinions not supported by data 4) Send off your review without looking over it
- at least once
- 5) Talk down to authors (remember that science is a collaborative proce

Lovejoy, T.I., Revenson, T.A., France, C.R. (2011). Reviewing manuscripts for peer-reviewed journals: a primer for novice and seasoned reviewers. *Annals of Behavioral Medicine*, 42, 1-13

#### My Overall Summary Thoughts



• The best preparation to write well is to critically read a lot of papers



- Writing well takes practice and is one of the most valuable skills you can develop
  - · Effective communication benefits scientific advancement



- Help review the work of other scientists
  - Editors appreciate your willingness to be a reviewer when you are asked to help
  - · Participating is an important way to give back to the community





The National Academies of SCIENCES • ENGINEERING • MEDICINE

investment in the science enterprise." (p. 11)

"Many believe the scientific community has a duty to engage with society to disseminate this knowledge and provide a return on society's

· "Communicating science effectively ... is a complex task and an acquired skill." (p. 1)

- "Any communication involves a communicator, an audience, and channels of communication that are often bidirectional..." (p. 11)
- "The scientific community has an obligation to communicate the results of its work to the rest of society." (p. 16)

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https://www.nist.gov/topics/forensic-science

Questions?

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2007 Volume1,Issue1 (March 2007) v2,i2 ISFG Official 2008 Journal 2009 2010 16 years GENETICS 86 issues 2020 (v44) (v45) (v46) (v47) (v48) (v49) 176 articles 2021 (v50) (v51) (v52) (v53) (v54) (v55) 126 articles

v2.i1 v2.i2 v2.i3 v2.i4 v3.i1 <u>v3,i2</u> <u>v3,i3</u> <u>v3,i4</u> <u>v4,i1</u> <u>v4,i2</u> <u>v4,i3</u> <u>v4,i4</u> <u>v4,i5</u> 2011 <u>v5,i1</u> <u>v5,i2</u> <u>v5,i3</u> <u>v5,i4</u> <u>v5,i5</u> 147 articles 2012 <u>v6,i1</u> <u>v6,i2</u> <u>v6,i3</u> <u>v6,i4</u> <u>v6,i5</u> <u>v6,i6</u> 186 articles 2013 <u>v7,i1</u> <u>v7,i2</u> <u>v7,i3</u> <u>v7,i4</u> <u>v7,i5</u> <u>v7,i6</u> 134 articles 2014 (v08) (v09) (v10) (v11) (v12) (v13) 201 articles 2015 (v14) (v15) (v16) (v17) (v18) (v19) 190 articles 2016 (v20) (v21) (v22) (v23) (v24) (v25) 183 articles (v26) (v27) (v28) (v29) (v30) (v31) 197 articles 2018 (v32) (v33) (v34) (v35) (v36) (v37) 179 articles 2019 (v38) (v39) (v40) (v41) (v42) (v43) 191 articles

2022 (v56) (v57) (v58) (v59) (v60) (v61) 116 articles

439 articles

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#### **Experts Need Up-to-Date Knowledge** in Their Field

Dr. Gillian Tully, the UK Forensic Science Regulator at the time, stated in her 2017 annual report:

"It is a clear expectation of the courts that expert evidence is presented by people who are indeed experts in their field. This necessitates an up-to-date knowledge of developments in the relevant field, which in turn necessitates access to scientific literature and sufficient time to ensure that each expert has the current relevant knowledge that they need.'

https://www.gov.uk/government/publications/forensi (published January 19, 2018, quote from page 10)

#### **Development of Expert Knowledge**

DNA analysts benefit from at least three different levels of expert knowledge:

- 1. Education in basic science covering biochemistry, biology, chemistry, genetics, molecular biology, population genetics, and statistics
- 2. Training in forensic science and specific methods and protocols used in their laboratory to develop competency needed to perform casework
- 3. Continued education and professional development to keep up-to-date as the field evolves and new methods become available

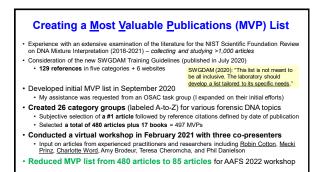
#3 involves knowing the ever-growing scientific literature

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#### Some Improvements That Could Be Beneficial to the Forensic DNA Community An agreed upon, defined body of knowledge for DNA analysis and interpretation and a means to update and remove outdated information as methods evolve An AAFS 2021 workshop was tended as a start Access to appropriate relevant literature for technical leaders and From deliberations and discussions of NIST team members 3. Dedicated time in the workday to read the literature so that technical leaders and analysts can keep up-to-date with developments and Resource Group in connection with the 4. Uniformly documented knowledge assessment Scientific Foundation A method to acknowledge competence in a specific area to allow true expertise in testimony (e.g., DNA transfer and activity assessments, see van Oorschot et al. 2019) Review on DNA Mixture Interpretation see Appendix 2 in VISTIR 8351-DRAFT Additional training for technical leaders in experimental design and data analysis to assist with validation studies and protocol development

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(MVP 2021 List) Category A:

Plain Language Guides to Forensic DNA Analysis

A1. Sense about Science (2017) Making Sense of Forensic Genetics.

A 40-page plan language guide available at https://senses/coducience.org/activities/imaking-sense-d-forensic-genetics/.

A2. Jobling, M.A. and Gill, P. (2004) Encoded evidence: DNA in forensic analysis.

Nature Reviews: Genetics 5(10): 739-751.

A3. The Royal Society (2017) Forensic DNA Analysis: A Primer for Courts.

A 60-page plan language guide available at https://royalsociety.org/-/media/about.

us/programmes/science-and-law/royal-society-forensic-dna-analysis-primer-for-courts.

A 9. Press, R. (2019) DNA Miktures: A Forensic Science Explainer.

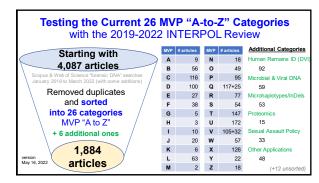
Available at https://royal.net.lay.org/aluredscreen/ins-modure-forensic-science-explainer. (see http://forensicsciencereview.com/Abstract/31(2)-[R6.C)%20Full%-20test.pdf)

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Informative Forensic DNA Reviews and Research Studies (A-to-Z)		# Articles	
Category Group	Topic(s) Covered	480 (2021)	85 (2022)
Α	Plain Language Guides to Forensic DNA Analysis	4	2
В	Serology and Body Fluid Identification	24	3
С	Collection and Storage of Biological Material	25	2
D	DNA Extraction/Purification, Differential Extraction	18	2
E	DNA Quantitation, Degraded DNA	10	2
F	PCR Amplification, Inhibition, and Artifacts	13	3
G	Capillary Electrophoresis Separation and Detection	12	2
Н	Assessing Sample Suitability & Complexity, Low-Template	7	2
1	Estimating the Number of Contributors	12	4
J	Data Interpretation, Mixture Deconvolution, Interlab Studies	12	4
K	Interpretation: Binary Approaches (CPI, RMP, LR)	11	5
L	Interpretation: Probabilistic Genotyping Software	44	4
М	Report Writing and Technical Review	8	4
	1 3		

Informative Forensic DNA Reviews and Research Studies (A-to-Z)		# Articles	
Category Group	Topic(s) Covered		85 (2022)
N	Court Testimony, Communication, Juror Comprehension	22	5
0	Autosomal STR Markers and Kits	29	2
P	Mitochondrial DNA Testing	11	3
Q	Y-Chromosome and X-Chromosome Testing	17	4
R	DNA Databases and Investigative Genetic Genealogy	14	3
s	Statistical Analysis	11	2
Т	Population Genetics	11	2
U	DNA Phenotyping (Ancestry, Appearance, Age)	24	2
V	New Technologies (Rapid DNA, Massively Parallel Sequencing)	35	5
W	DNA Transfer and Activity Level Reporting	57	8
Х	Non-Human DNA Testing	15	2
Υ	Method Validation, Quality Control, and Human Factors	23	5
Z	General Forensic Science Topics	11	3

(MVP 2022 List) Category W: **DNA Transfer and Activity Level Reporting**  van Oorschot, R.A.H., Szkuta, B., Meakin, G.E., Kookshoorn, B., Goray, M. (2019) DNA transfer in forensic science: a review. Forensic Science International: Genetics 38: 140-166. Taylor, D., Abarno, D., Rowe, E., Rask-Nielsen, L. (2016) Observations of DNA transfer within operational Forensic Biology Laboratory. Forensic Science International: Genetics 23: 33-49. Kokshoorn, B., Blankers, B.J., de Zoete, J., Berger, C.E.H. (2017) Activity level DNA evidence evaluation: On propositions addressing the actor or the activity. Forensic Science International 278: 115-124.
 Taylor, D., Koshoorn, B. and Biedermann, A. (2018) Evaluation of forensic genetics findings given activity level propositions: A review. Forensic Science International: Genetics 36: 34-49. Burrill, J., Daniel, B., Frascione, N. (2019) A review of trace "touch DNA" deposits: Variability factors and an exploration of cellular composition. Forensic Science International: Genetics 39:8-18.
 Gosch, A. and Courts, C. (2019) On DNA transfer: the lack and difficulty of systematic research and how to do it better. Forensic Science International: Genetics 40: 24-36. Gosch, A., Euteneuer, J., Preuss-Wossner, J., Courts, C. (2020) DNA transfer to firearms in all realistic handling scenarios. Forensic Science International: Genetics 48: 102355. 8. van Oorschot, R.A.H., Meakin, G.E., Kookshoom, B., Goray, M., Szkuta, B. (2021) DNA transfer in forensic science: recent progress towards meeting challenges. Genes 12: 1766. Available [open access] at <a href="https://dx.nuw.mdpi.com/2073-4425/12/11/1766">https://dx.nuw.mdpi.com/2073-4425/12/11/1766</a>.



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#### Some Final Thoughts 1. No selection criteria or reference list will be perfect or complete

- · continuing research and future review articles add knowledge to our field
  - · some references could be removed to focus content in various categories
- 2. I would love to hear your ideas on how to best maintain an updated list to benefit the community
  - Are there other category groups that should be included in MVP lists?
- 3. How could a national/international MVP list benefit future training?
- Would it be worth conducting an AAFS or EAFS survey on this topic?
   It would be nice to have all of the articles available as PDF files that could be freely shared.
- · If we understand the need, then we can lay the groundwork for future possibilities in funding

#### MVPs of DNA

2021 (480): https://strbase.nist.gov/pub\_pres/AAFS2021-W19-Handouts.pdf (pp. 3-35)
2022 ( 85): https://strbase.nist.gov/pub\_pres/AAFS2022-W2-NIST-Forensic-DNA-Activities-FINAL.pdf (pp. 77-84)